

JAN 06 2021

State of Texas
County of Panola

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

On this 22nd day of December, 2020, the Commissioners' Court of Panola County, Texas met in a Regular Meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

- | | |
|------------------|---------------------------|
| LeeAnn Jones | County Judge |
| Ronnie LaGrone | Commissioner, Precinct #1 |
| David A. Cole | Commissioner, Precinct #2 |
| Craig M. Lawless | Commissioner, Precinct #3 |
| Dale LaGrone | Commissioner, Precinct #4 |

Also attending was Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Commissioner Ronnie LaGrone gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

County Judge LeeAnn Jones reported that the new laptops used by the Commissioners were provided by Cares Act Coronavirus Relief Funds.

3. **COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones reminded all present that the courthouse will be closed Wednesday – Friday, December 23 - 25, 2020 for the Christmas holidays.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the separation of Gracie Atkinson as Deputy Clerk with the Panola County Tax Office effective December 31, 2020.
- b. To record the resignation of Christopher Benton as a Detention Officer with the Panola County Sheriff's Department effective December 10, 2020.
- c. To record the resignation of Tanya Millican as Children's Coordinator with the Sammy Brown Library effective December 31, 2020.
- d. To record the letter of resignation of Erin Johnson as Court Coordinator with Panola County Court at Law effective December 18, 2020.
- e. To record a change in status of employment for Randy Payne from Patrol Deputy to Patrol Corporal effective December 19, 2020 at the rate of \$22.18 per hour.

ROAD & BRIDGE

- a. To approve and record a request by MK Pipeline, LLC to place 16" lines within the right-of-way of Panola County Roads #325, #326 and #327.

MISCELLANEOUS

- a. To record Statement of Officer and Oath of Office forms for Panola County Emergency Services District No. 1 Board Member Stuart Lipsey.
- b. To record Panola County Emergency Services District No. 1 Annual Financial Report for the Year Ended December 31, 2019.
- c. To approve and record the Panola County Criminal District Attorney's Chapter 59 Asset Forfeiture Report for the period September 1, 2019 through August 31, 2020.
- d. To record Panola County Sheriff's State Forfeiture Budget for fiscal year 2021.
- e. To record Panola County Criminal District Attorney Hot Check Fee Budget, State Forfeiture Budget and State Apportionment Budget for fiscal year 2021.
- f. To approve and record Panola County Criminal District Attorney Federal Forfeiture Revenues Budget for fiscal year 2021.
- g. To approve and record Official Bond and Oath of Panola County Constable, Precincts #2 and #3 Charles Blue.

- h. To record Exhibit B Pre-Authorization for Budget Adjustment of Cares Act Coronavirus Relief Funds for Panola College.
- i. To record Exhibit C Pre-Authorizations for Budget Adjustments of Cares Act Coronavirus Relief Funds for Beckville ISD, Carthage ISD, Joaquin ISD, Panola Charter School and Gary ISD.
- j. To record Interlocal Agreement No. 2 for Administration of Cares Act Coronavirus Relief Funds for Gary Independent School District.
- k. To record Interlocal Agreement No. 4 for Administration of Cares Act Coronavirus Relief Funds for Panola County Emergency Services District No. 1.
- l. To record Statement of Officer and Oath of Office forms for Panola County Airport – Sharpe Field Advisory Board Member John Morris.
- m. To record the Certificate of Compliance for the Panola County Jail for the jail inspection.
- n. To record a letter eliminating the Patrol Sergeant position in order to create two Patrol Corporal positions with the Panola County Sheriff’s Department effective December 19, 2020.
- o. To approve and record 2020 Budget Amendment No. 25.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Deputy Jeff Martin (2).

Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve the Consent Items, with the exception of Personnel item d. The motion carried unanimously. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to change the wording for Personnel item d from “termination” to “resignation” of Erin Johnson. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by

the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.

6. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve payment of current Panola County Payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. The Commissioners Court heard a presentation from Chris Paddie, State Representative regarding the upcoming legislative session.
8. The Commissioners Court heard a presentation from Lee Dudley and Clarissa Moon, Texas A & M Agrilife Extension Agents, on plans for 2021. SEE INFORMATION ATTACHED.
9. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve and record commercial property, equipment, vehicle and liability insurance offered through the Texas Public Entity Group Interlocal Agreement Self-Insurance League pursuant to Chapter 791 of the Texas Government Code. The motion carried unanimously. SEE INSURANCE PROPOSAL ATTACHED.
10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an agreement between East Texas Open Door, Inc. and Panola County for services rendered. The motion carried unanimously. SEE AGREEMENT ATTACHED.
11. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to approve an Interlocal Participation Agreement between County Information Resources Agency (CIRA) and Panola County. The motion carried unanimously. SEE AGREEMENT ATTACHED.
12. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve a Change Order-DigiDrawer from Vista Solutions Group regarding digitizing records in the Panola County Elections Office. The motion carried unanimously. SEE INFORMATION ATTACHED.
13. Upon recommendation by Sheriff Kevin Lake, Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from **Action Towing** for Panola County towing for use by the Panola County Sheriff's Department for a one (1) year period commencing January 1, 2021. The motion carried unanimously. SEE PROPOSAL ATTACHED.

The meeting adjourned.

Dated this 22nd day of December, 2020.

LeeAnn Jones
LeeAnn Jones, County Judge, Panola County, Texas

1-5-21
Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for December 22, 2020.

Bobbie Davis
Bobbie Davis, County Clerk



1/6/21
Date